

Flash

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JANUARY
2008



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FOREWORD

In a few months time Kuala Lumpur will be the hub of the archives world. Don't miss this unique occasion to inform yourself about the state of our art. Come, enjoy and improve your skills.

As I stated at CITRA in Québec in November last year, Malaysia has a lot to offer you both as an archives professional as well as a person - a well established and effective records and archives system, excellent cultural events and a high class touristic infrastructure - you will be amazed and bedazzled.

In the following pages you will find some updates but, before reading any further, you should first register as a participant on http://ccasia-inc.com/ica_home.htm

Do not forget to propose a session - your professional contribution will be valued.

See you soon in Kuala Lumpur,

Sidek Jamil
ICA Senior Vice President
Host ICA Kuala Lumpur 2008
Director General
National Archives of Malaysia



ICA SELECTS ITS NEXT SECRETARY GENERAL

The Annual General Meeting of the International Council on Archives in Québec on 15 November approved the decision of the Executive Board to appoint David Leitch as the next Secretary-General. He will succeed Joan van Albada, on 1 August 2008.

David was born and educated in Glasgow, Scotland. He gained an MA degree at the University of Glasgow, a PhD at the University of Cambridge, and an MA with distinction in archive studies at University College London. He has worked as an archivist for over twenty years, mostly with the National Archives of the United Kingdom, where he was a member of the Management Board from 2000 to 2006.

In ICA he has served as a member of the Editorial Boards of *Archivum* and *Comma* since 1993. He joined the Secretariat in Paris as Senior Programme Manager in July 2006, and was promoted to Deputy Secretary General one year later. His other international activities have included chairing the United Kingdom and Ireland Committee of the Blue Shield and acting as secretary to the International Panel evaluating the National Archives Service of Finland.



David Leitch

David is strongly committed to the promotion of cultural and linguistic diversity within ICA, to improving its planning and communications, and to raising the profile of archives on the world stage. In the coming months he will play an increasingly prominent part in ICA governance and the management of relations

with partner organizations, while Joan will concentrate on planning for the International Congress in Kuala Lumpur (21-27 July 2008) and the development of ICA's website.

People

New national Archivists have been appointed in :

Burkina Faso

Hamidou Diallo

Colombia

Alvaro Arias Cruz

India

Shri Lov VERMA

Netherlands

Martin J. BERENDSE

In Memoriam

Jacques Grimard

(1947-2007)

Former Member of the Committee on Literary and Artistic Archives

Former Member of the Commission for the Administration of the Programme as Coordinator for Professional Promotion

Former Coordinator of the Sub-Commission for Professional Promotion

Former Secretary of the International Conference of the Round Table on Archives (CITRA)

The International Council on Archives (ICA)

is dedicated to the advancement of archives through international collaboration. Archives, by providing evidence of human activities and transactions, underlie the rights of individuals and states, and are fundamental to democracy and good governance. In pursuing the advancement of archives, ICA works for the protection and enhancement of the memory of the world.

Flash

communicates news on ICA activities and highlights current issues in archives. It is the complement to the in-depth professional reflection, reports and debate in *Comma*.

Flash is published three times a year as a membership benefit by ICA. Contents may be reproduced and translated in part or in whole, provided that credit is given. Information in this issue of *Flash* was current at the closing date for production, 18 January 2008.

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PARBICA
SPA
Bibliothèque et Archives nationales du Québec.
Canada

Translation of Flash

Many thanks to Margaret Procter who kindly gave her time and skills to translate articles in this issue of *Flash*. Translation is assured by volunteers alone: please think of offering your help for just one jour every four months !

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ELECTIONS

Although the results of the elections will be officially declared only on 10 March 2008, I take the liberty of informing you about most of them now, as only one position will be contested, namely Vice-President CITRA 2008-2012. Two excellent colleagues have been nominated, in alphabetical order Ms Kelegobile Kgabi, National Archivist of Botswana, and Ms Nolda Römer-Kenepa, National Archivist of the Netherlands Antilles. The outcome of the ballot will be posted on the website by 10 March 2008.

Lorenz Mikoletzky
ICA President

The following candidates will be declared elected or re-elected :

President 2008-2010 : M. Ian Wilson, Librarian and Archivist of Canada
Vice-President Programme 2008-2010 : Mr Lew Bellardo, National Archives and Records Service, USA
Vice-President Marketing and Promotion 2008-2010 : Dr Abdulla El Reyes, Director General National Center for Documentation and Research, United Arab Emirates
Member Audit Commission 2008-2012 : Mr Chris Kitching, United Kingdom
Member Audit Commission 2008-2012 Mr Jari Lybeck, Finland
Member CITRA Bureau 2008-2012 : Mr Sangmin Lee (representing Asia and Oceania), Republic of Korea
Member CITRA Bureau 2008-2012 : Mr Olafur Asgeirsson, Iceland
Member CITRA Bureau 2008-2012 : Mr Hedi Jallab, Tunisia

ICA 2008 ELECTION FOR PRESIDENT

Candidate : Ian E. Wilson
Statement of Policy

Archives are an essential and integral part of modern governance, locally, nationally and internationally and spanning the public, private and voluntary sectors. Archival principles and methodologies assume renewed significance with the rapid spread of electronic record keeping and communication. Archi-

vists are expected to balance their stewardship responsibilities for the record we have inherited with the pressing need to maintain and to provide access to the complex records of today. The strength of the ICA lies in its network, linking many archives each responsible for its part of our world heritage, with professional associations and dedicated individuals. All share a deep commitment to the vital role of archives in society.

Given the urgency of these realities, and the potential of our network, I see a series of opportunities for the ICA :



Ian Wilson

- 1) To seek out potential international partners to demonstrate how archives can contribute to the achievement of their mandates.
- 2) To represent archival interests in international discussions in close partnership with other information disciplines.
- 3) To provide leadership in the development of international standards affecting information management and archives.
- 4) To provide opportunities for professional dialogue internationally and to encourage education and continuing professional development for archivists throughout their careers.
- 5) To ensure that the component parts of the ICA : the regional branches, the sections, the committees are all engaged in planning and implementing the ICA priorities and activities, balancing strategic coordination with initiative.
- 6) To build on recent initiatives to make the administration of ICA effective, transparent, focused, inclusive, and responsive to all members.

This is an ambitious yet critical agenda. Achieving it will require an effective leadership team, prepared to devote time and energy to helping ICA represent the interests of archives and the profession internationally. The ICA is worth it.

Ian E. Wilson
Librarian and Archivist of Canada

International Congress of Archives

CONGRESS PROGRAMME

The Programme is under construction - excellent sessions will be organised in each of the three avenues : **Archives, Governance and Development**.

Speakers from all over the world will address such subjects as :

- ICA best practices and standards,
- ISO standards,
- Trends in education,
- Skills and competencies,
- Trends in outreach,
- Archives and communities: where are the boundaries ?
- Archival dictionaries,
- e-Governance and electronic records,
- e-Governance and accountability,
- Serving the citizens,
- Digital technologies,
- Preservation of all kinds of records,
- InterPARES project,
- Disaster preparedness,
- Disaster response and recovery,
- Collection building,
- Sharing archives around the globe,
- ICA-AtoM, ICA Access to Memory software
- and many more.

Workshops will be offered on such subjects as :

- Archival Basic. Principles,
- Archival training,
- Training the trainers,
- Preservation of Audiovisual archives,
- Recordkeeping for Good Governance,
- Archives and disasters,
- and several more.

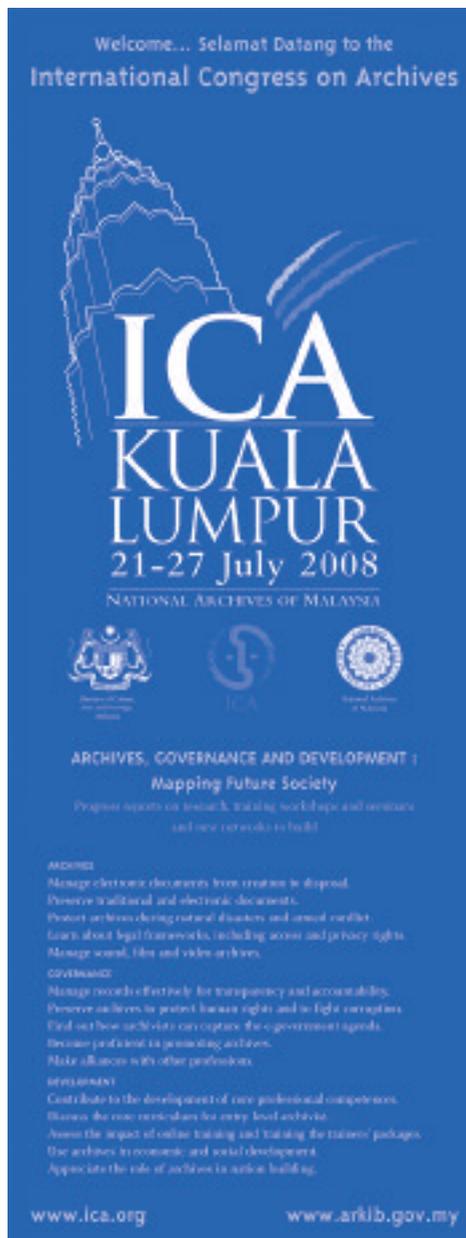
A laboratory will be available to enable you to practice your skills in applying software packages under guidance. A few software companies will provide good opportunities for testing their packages and for questions and answers.

So far most sessions will be offered in English, but quite a few sessions will benefit from simultaneous translation into French, Spanish, Bahasa Melayu and most likely Chinese and Japanese. We expect also to offer sessions in French, Spanish and Bahasa Melayu.

Updates will be published on the website regularly. The final programme, organised per room, day and hour, day and room, will be published by mid June.

Joan van Albada
Secretary General
vanalbada@ica.org

KL2008



Welcome... Selamat Datang to the
International Congress on Archives

ICA
KUALA LUMPUR
21-27 July 2008
NATIONAL ARCHIVES OF MALAYSIA

ARCHIVES, GOVERNANCE AND DEVELOPMENT :
Mapping Future Society
Progress requires innovation, building world class and seamless
and new records to build

ARCHIVES
Manage electronic documents from creation to disposal.
Preserve traditional and electronic documents.
Protect archives during natural disasters and armed conflict.
Learn about legal frameworks, including access and privacy rights.
Manage word, film and video archives.

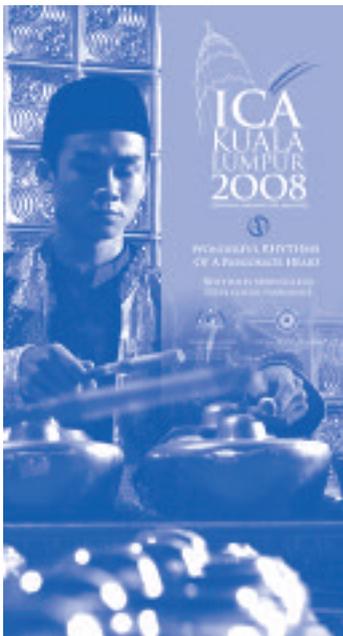
GOVERNANCE
Manage records effectively for transparency and accountability.
Preserve archives to protect human rights and to fight corruption.
Find out how activists can capture the e-government agenda.
Become professional in preserving archives.
Make all access with other professions.

DEVELOPMENT
Contribute to the development of core professional competencies.
Review the core competencies for entry level archivists.
Assess the impact of online training and training the trainers packages.
Use archives in economic and social development.
Appreciate the role of archives in urban building.

www.ica.org www.arkib.gov.my

Kuala Lumpur 2008

THE OTHER PROGRAMME



KL2008

The organizers are not only preparing a breathtaking professional programme, they are also preparing an evening programme for all as well as a day programme for your relatives - KL 2008 wants to enter history as **ICA's first Family Congress**. Therefore you may expect not only a number of visits to be organised during day time, including the national museum and the botanical garden, but also presentations (in KLCC !) on interesting subjects, varying from traditional shadow play to health service, from sports to philosophy. Some sessions will be of interest to women in particular !

Malaysia is situated in Southeast Asia. It has a verdant equatorial jungle that ebbs into her pulsating cities equipped with charming heritage buildings, unique skyscrapers, world-class facilities and a bewildering range of shopping delights. For over a decade, Malaysia has been one of the world's holiday destinations of choice for she continuously offers memorable experiences for everyone to relish. As the numbers of visitors steadily multiply, her easy-going, warm and friendly people receive them readily with Malaysia's hospitality and generosity. Multiculturalism has also made Malaysia a gastronomical paradise. Malaysians regards eating synonymous to socialising - therefore there are many 24-hour restaurants available and most warungs (hawker stalls) are open till early morning.

60th ANNIVERSARY OF ICA : PLEASE SEND US PICTURES AND OTHER MEMORIES

ICA will celebrate it's 60th anniversary in Kuala Lumpur next July 2008

Please identify in your holdings any materials that may serve this purpose, pictures, films, objects and oddities of any sort, including stories you would like to share. Send copies, or the original, to Arkib Negara Malaysia, attention Ms Mahfuzah Yusuf, address details below. We would appreciate receiving an electronic copy, JPEG, TIFF or GIF preferably at ica@ica.org.

Please help us to identify people in the pictures, by writing venue, place, date and names you remember on another copy. Please don't forget to tell us the real story behind the object.

Materials will be used, in the short term, for mounting an exhibition in Kuala Lumpur on the occasion of the Congress 21-28 July 2008 and, in the long term, for a history of ICA.

**KL Congress participants will be asked to choose the most compelling picture, object or story.
The 3 winners will each receive a free personal membership until the next congress.**

By sending materials you authorise ICA to use and re-use the materials. The source will be acknowledged, of course.

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EXECUTIVE BOARD

The Executive Board met in Quebec, in November 2007, to discuss along with matters of routine a number of issues related to the future of ICA, including the appointment of a new Secretary General (see elsewhere in this issue).

A lot of time was taken up by a scrutiny of amendments to the constitution, in particular those intended to improve the decision making process of ICA. Although further constitutional changes will still be needed, it is hoped that the Constitution 2007 will serve ICA for a number of years, as it provides adequate conditions for the management of ICA's programmes as well as of ICA as an association.

The budget reports and forecasts took much less time than in the EB meetings of 2006 and early 2007, because a full report was finally available and indicated a healthy surplus.

The Executive Board was of the opinion that, although the financial situation requires a careful control of incomes and expenditures, ICA bodies and members should nevertheless be encouraged to submit funding requests for projects.

A NEW STRATEGIC DIRECTION FOR ICA

In April 2007 the Executive Board agreed that ICA's existing strategy should be modernized. It therefore commissioned a small working group, comprising three Executive Board members with participation from the Secretariat, to begin developing a new Strategic Direction. Prior to the AGM at Québec, the Executive Board congratulated the working group on the progress that it had made. Among the key conclusions of this valuable exercise were the following :

- **The Strategic Direction should reflect the aspirations of professional archivists and the importance of archives in modern society**
- **It should emphasize the importance of archives in good governance as well as in maintaining mankind's collective memory**
- **It should acknowledge the distinctive roles played in ICA by national archives, professional associations, other archive institutions and individual members**
- **It should achieve enthusiastic support from colleagues working in different languages and representing a wide variety of cultures**

The AGM at Québec approved a phased approach to consultation about the new Strategic Direction in the run-up to the Kuala Lumpur Congress. As a first step, a draft Vision and Mission will be made available for comment on the website from early February onwards. The final version will be submitted for the approval of the Executive Board in Malmo (14-16 April). Further work on objectives and performance measures will then take place. The new Strategic Direction should be ready for endorsement by the AGM in Kuala Lumpur in July.

The new Strategic Direction should be underpinned by specific actions leading to practical results. In the first half of 2008, a framework for a business plan, covering projects in the professional programme and other ICA activities, will also be developed. Various ICA bodies will be invited to participate in the business plan and accept the ownership of precise targets.

The new Strategic Direction will be supported by an updated communications policy, setting out the messages that should be conveyed to key stakeholder groups and the most appropriate channels for doing this. The new Strategic Direction, supported by business planning and improved communications, should enable the ICA to tackle fresh challenges with confidence.

David Leitch
Deputy Secretary General
Leitch@ica.org

Cooperation to Preserve Diversity

THE 40th INTERNATIONAL ROUND TABLE ON ARCHIVES CITRA 2007

Between 11 and 17 November 2007, Quebec welcomed the last CITRA in the 2005-07 cycle with 66 countries represented. Among the 180 delegates were students put forward by their professors who attended, as observers, throughout the conference.

The theme - **Cooperation to preserve diversity** - had been chosen because of the interest aroused and the questions provoked by the structural changes of recent years occurring in Canadian archives. The question of cooperation was tackled in three sessions, from various complementary perspectives.

The theoretical and practical landscape of Canada at the dawn of the 21st century was set out at the opening of **the first session** and a representative of IFLA presented an overview of the current world of libraries.

The heads of the two new Canadian and Quebecois institutions then explained the planning of the project which joined the functions of the national library and national archives in Canada and Quebec. Looking at the pros and cons of the project, they stressed the advantages which resulted for the users, while at the same time noted the numerous problems which these 'new knowledge institutions' still had to resolve.

The terms and conditions for the success of cooperation between archives and libraries, and eventually museums, were then discussed in plenary session. In the course of the discussion, the special nature of archives was emphasized, but equally the necessity of cooperation was recognized. As Carol Couture noted, the host country

'... was not seeking to impose a model, but wished to present its experience; it is up to each country to identify the models of partnership which are appropriate for its context'

The second session dealt with another type of cooperation, which archivists have to establish with the creators of documents in order to control the ever-increasing flow in digital form of information and data. The experience of North America, France and Malaysia raised interest in strategic partnership approaches.

The third session aimed to inform delegates about two major international and regional digital projects currently underway, the International Digital Library and the European Digital Library, and to consider an eventual link between archives and these projects. Another example of cooperation between members of the same linguistic community, PIAF (the International Francophone Archival Portal) was also presented at this session.

At the end of the conference the delegates expressed, through **resolution 1**, their desire for cooperation with libraries and museums, and for the reinforcement of existing links with IFLA and ICOM in those areas which are of common interest.

The participants were grateful for the excellent organization of the conference and the hospitality of the host country

The text of the resolutions is set out on pages 10 and 11, and is also available at :

<http://www.citraquebec2007.org/>

The CITRA proceedings will be published in the 2008 CDROM which will be distributed at the Kuala Lumpur Congress.

Perrine Canavaggio
CITRA secretary
canavaggio@ica.org

DISCUSSION GROUPS 2007

As in Curacao in 2006, delegates met in Quebec to discuss matters of common interest. Ten groups were convened to discuss subjects proposed by members. Some aimed to extend the debates begun at the plenary sessions and six of the groups proposed projects of resolutions adopted by the General Assembly. Two groups disseminated information on two ambitious ICA projects, Archipaedia and AtoM.

- **What Archival Content for the World Digital Library :** Jens Boel (UNESCO) and John van Oudenaren (Library of Congress) detailed the project's objectives. The selection criteria and the position of archives were discussed. It was agreed that the collections already listed in the Memory of the World Register should be included and that a formal dialogue should be established for archives and the ICA similar to that existing for libraries belonging to IFLA. **(Resolution 2)**

- **Private Archives or Archives in Museums and Libraries :** the group moderated by Zohar Aloufi (Archivists Association of Israel) considered the processing of private documents and photographic collections which are too often managed according to professional library and museum principles rather than archival principles. **(Resolutions 3 and 4)**

- **Which Professional Competencies for the Archivist today ?** The discussions of this group, proposed by Christine Martinez (Association des archivistes français) were extremely productive. They succeeded in firming up the terms of reference for the competencies model project of the Section of Records Management and Archival Professional Associations (ICA/SPA). **(Resolution 5)**

- **Disaster Preparedness :** the group, proposed by Joan van Albada (ICBS), discussed the effectiveness and limits of current disaster plans; the psychological impact of disasters on archival staff was emphasized as were the new large scale problems emerging because of climate change. Several meetings will be organized on this theme at the 2008 International Congress in Kuala Lumpur. **(Resolution 6)**

- **The Struggle to Prevent Theft :** led by Penny Brook (India Office Records) this small group continued the discussion begun in 2006 and proposed the establishment of a working group to reinforce cooperation between all the professions involved. **(Resolution 7)**

- **Long Term Preservation of Digital Records :** Chiyoko Ogawa (Japanese Association of Archives) led discussion on this vital subject. To continue and build on the discussion a virtual group was created on the ICA website at

<http://www.ica.org/groups/fr/node/34>.
(Resolution 8)

- **Adapting the International Francophone Archival Portal (PIAF) for other Linguistic Areas :** Gérard Ermisse (AIAF) and Momar Diop (National Archives of Senegal) examined the possibilities of adapting this project, with French, Portuguese and Greek-speaking colleagues.

- **Interdisciplinary Approaches for Teaching at the University Level :** led by Nancy Bartlett (University of Michigan, USA) and Kate Marquis (Albany County Public Library), the group discussed the training of users of archives as much as that of the professional archivist. In particular the idea of promoting 'archival induction', similar to an IT induction, was mooted; and the suggestion made that university programmes should include the basics of managing records, as they already do the basics of communication.

- **The leader of the Archipaedia project,** Marcel Caya (ICA) set out its ambitious objectives: provision of a multi-lingual and multi-media online resource to allow for a better understanding of archival terms and practice between different cultural and linguistic groups worldwide.

- **Free Archival Software : ICA AtoM project :** Peter van Garderen (Artefact Systems) presented the project to a large and attentive audience. Abdulla El Reyes (ICA Vice-President) announced that the United Arab Emirates would be making a substantial financial contribution. Project update information is regularly given on the open discussion group at <http://www.ica.org/groups/fr/node/26>.



Discussion group, Quebec 2007



MEETING OF DIRECTORS OF NATIONAL ARCHIVES

The directors of national archives had expressed a wish to discuss the changing paradigm for archives in the information society and any contingent contradiction or congruency between the concepts of 'return on investment' and 'global solidarity'

The presentations and the debates emphasized that the change to the existing paradigm is now inevitable and that it affects all archives services, whatever the differences in their situations and standing. Each of them has to find a practical solution adapted to their national context. The changes to put in place are considerable, particularly within those services where frames of mind have to evolve with some urgency. International cooperation between archivists, at all levels of the organizational hierarchy, is, in this respect, irreplaceable and the ICA constitutes the best platform on which to exchange experiences of new innovations - whether these are successful or not - and best practice.

The presidents of the regional branches CARBICA (the Caribbean) and PARBICA (the Pacific region) which are also affected by this changing model pleaded the cause of solidarity. From the point of view of isolated archive services, it is more necessary than ever to belong to a global network. Developing countries have so many other basic needs to satisfy before those of the archives that assistance can only come to them from professional organisations such as the ICA. The presidents of these branches demonstrated that belonging to ICA was of significant practical value to them in areas such as cooperation, exchanges and access to information. They were well aware of the difficulty for certain countries of making the case for the increase in subscriptions but they reminded the audience that in the long term it is a matter of development and therefore of world peace, and thus in the interests of all.

As the meeting's chairman, Jussi Nuorteva, summed up, « *there can be no true diversity without equality of access to the global documentary heritage ... and we must continue to work together to find solutions to the common problems facing us.* » In order to make the case for this solidarity to public authorities and taxpayers, national archives must be able to show concrete results of the investments made and the ICA must be transparent. The term 'auditable solidarity' suggested during the discussion, effectively encapsulates this concern.

The conference proceedings, along with the presentations, reports and conclusions from this meeting are to be found in the 2008 CDROM.

TOWARDS A UNIVERSAL DECLARATION ON ARCHIVES

The chairs of ICA sections met with Quebecois colleagues to discuss *The Promotion of Archives and Archivists in Society*.

The 'Quebec Declaration on Archives' (<http://www.archivistes.qc.ca/evenement/declaration/declaration.html>) received the broad support of delegates. They proposed that ICA/SPA be charged with preparing a universal declaration on archives based on this model and this resolution was adopted by the General Assembly. (**Resolution 9**).



ICA ANNUAL GENERAL MEETING

RESOLUTIONS

The national archivists, the presidents of national professional associations and the elected and professional officers of the International Council on Archives (ICA), meeting in Quebec on the occasion of the 40th International Conference of the Round Table on Archives (CITRA),

Relations between archives, libraries and museums

In view of the necessity for documentary heritage institutions to work more closely together, and of the advantages which follow in terms of investment, cost-effectiveness and quality of services to users,

Request ICA to encourage archival institutions and associations to cooperate with libraries and museums and to reinforce existing relations with, for example, IFLA and ICOM in common areas of activity while respecting the specificities of the disciplines and institutions concerned.

2 The World Digital Library

Considering that the European Digital Library launched by the European Union includes archives, Considering the initiative of the Library of Congress (USA) aiming at universal access to multicultural documentary heritage,

Invites the managers of the World Digital Library project

- to consider archives as an integral part of the world documentary heritage;
- to give priority to archival fonds inscribed in the Memory of the World Registers (UNESCO).

3 Archival holdings in libraries and museums

Underline the necessity of handling those fonds in accordance with archives management practices and standards.

4 Sale of private archives

Preoccupied by the increasing market value of documents of heritage importance and the growing interest of manuscripts and archives dealers for those types of records,

Encourage owners of these documents to ensure their proper preservation and access including where necessary their transfer to archival institutions.

5 Competencies

Considering that co-operation among records and archives professionals, librarians and museum curators is essential in the XXIst century, we must understand the exact identity of each profession,

Considering that a strong profession must have a clear set of core competencies,

Encourage the professional associations and archival institutions of individual countries to develop their own competency models,

Encourage the working group recently formed by ICA/SPA, EURBICA and ARMA International to pursue efforts towards defining a set of core competencies for the archival profession.

Québec (Canada), 15-16 November 2007

6 Disaster preparedness for archival holding

Gravely concerned by the risk of losing unique and irreplaceable records as result of natural or man made disasters,

Considering that, in many countries, the existing legislation does not usually provide for comprehensive strategies for post-disaster recovery,

Ask ICA to encourage member countries to create a legal and policy framework to protect these records within or outside their respective territories,

Encourage archives to develop and implement strategies and procedures to ensure the proper preservation of these records including surrogate means such as microforms, digitization, etc.

7 Measures to counter thefts

Whereas the increasing commercial value of archival records and the increasing risks of thefts which ensue, in archival institutions as well as by users in reading rooms,

Request ICA

- to create a working group on issues relating to security and to support projects developed in this area, in cooperation with all concerned professions, including IFLA and ICOM ;
- to work with libraries, museums, art galleries and other relevant institutions to create standards of good practice likely to prevent thefts of archives ;
- to cooperate with national and international organizations and projects likely to contribute to prevent thefts of archives ;

- to encourage governments and the judiciary and police services to consider the theft of archival records is as serious as that of art works.

8 Long term preservation of digital records

Considering that digital records are becoming commonplace both in the public and private sectors,

Considering the need for long term preservation of these records,

Urge the creators of such records and the industry to join with ICA to find solutions.

9 A Universal Declaration on Archives

Considering the relevance of the initiatives that led to the formulation and publicizing of the “Québec Declaration on Archives”,

Propose that ICA mandates ICA/SPA to prepare a “Universal Declaration on Archives” that follows this model.

News from the Regional Branches

The 8th General Conference of EASTICA & Seminar

The National Archives of Japan hosted the 8th General Conference of EASTICA and Seminar in Tokyo from 21 to 26 October 2007. More than 150 delegates participated in the event. Mr. Shunich Uchida, Vice-Minister of the Cabinet Office and Dr. Yoneo Ishii, President of the National Institute for the Humanities and Director-General of the Japan Center for Asian Historical Records, officiated at the Opening Ceremony.

At the General Conference, EASTICA elected its new leadership team for the term 2007 – 2011. Mr. Mitsuoki Kikuchi, President of the National Archives of Japan, was elected as the new Chairman. EASTICA has also decided to continue organizing the Postgraduate Certificate in Archival Studies in Hong Kong on a yearly basis. Four institutions from China and Mongolia and one individual have been accepted as new members. EASTICA also decided to organize its annual seminar of 2008 in Korea on the occasion of the opening of a new building for the Korean National Archives. It was also decided that the 9th General Conference would be held in Tsingdao, China in 2009.

At the seminar on "Development of E-Government and Digital Records Management," keynote speeches were given by Dr. Kenneth Thibodeau of the U.S. National Archives and Prof. Shigeo Sugimoto of the University of Tsukuba.

At the Symposium titled "Archives in the Digital Era: Message from Asia", the speeches by Prof. Michihisa Hotate of the University of Tokyo, and Mr. Shaidin Shafie of the National Archives of Malaysia were followed by a panel discussion.

The farewell dinner was held and attended by all. During the dinner, a message was sent by Prime Minister Yasuo Fukuda and read out to the participants. Delegates were then treated to spectacular performances of Wa-Daiko (Japanese traditional drum) and Awa-Odori (Awa folk dance).

Simon F.K. CHU

EASTICA Secretary General

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EASTICA, Tokyo 2007

EURASICA events in Kazakhstan

EURASICA events were held in the Republic of Kazakhstan (Astana) on November 5-8, 2007 - the 8th EURASICA General Conference and the International Scientific Conference "The Electronic Documents Circulation and Archives".

The 8th EURASICA General Conference was attended by the representatives of the archival institutions of Armenia, Belarus, Kazakhstan, Kyrgyzstan, Russia, Ukraine, as well as Latvia and Poland. Reports were made by the members of the branch on the development of the archives in their countries. The results of branch activities in 2007 were discussed, including the realization of the branch projects (implementation of the concept "Common Archival Heritage of the Post Socialistic States", the creation of the database: "Archival Legislation in the Countries of the Euro-Asian Region"), improvement of the



EURASICA, Astana 2007

professional skills of the archivists from the CIS states and the Euro-Asian region, and preparations for the XVIth ICA Congress in Kuala Lumpur.

The International Scientific Conference "The Electronic Documents Circulation and Archives" took place on 7 November in the building of the National Archive of the Republic of Kazakhstan that has been recently established. The organizers of the Conference were the Ministry of Culture and Information of Kazakhstan and the joint stock company "National Information Technologies". The focus of the Conference was discussion of the urgent questions of the functioning of the electronic documents circulation and electronic documents of the archives, and the organization of archival documents on electronic media. Mr. M. Zhakipov, a representative of the President's Administration in the Republic of Kazakhstan, talked about the partial progress on the development of the information system of the governmental organs and the "electronic government" in Kazakhstan. The representative of Russia, director of the All-Russian Archival Science and Records Management Research Institute (VNIIDAD), Professor M. Larin, concentrated mainly on the problems related to the transfer from traditional to electronic documents circulation, and the organization of the archiving of electronic documents. He informed the participants about the development of the methodology for working with elec-

News from the Regional Branches

tronic documents under the terms of the current legislation. The Director of the Belarus Science Research Center of Electronic Documentation, Mr. V. Nosevich, informed participants about the main regulations of the new concept law of the Belarus Republic "On the electronic document and the digital signature". The work on it is planned to be finished in 2008. The participants of the conference were interested by the report of the Deputy General Director of the State Archives of Poland, Mr. A. Biernat, on the experience of work with electronic documents. The head of the department of the General Direction of the Archives of Latvia, Mrs. I. Feldmane, informed participants about the legal base for electronic documents circulation and electronic archives in her country.

Other reports were devoted to the presentation of the modern technologies and program products, with strong recommendations to facilitate the development of electronic documents circulation systems and the creation of digital copies of paper documents.

The participants of the conference expressed concerns on the questions of preservation of archival heritage and expressed their willingness to exchange the scientific, methodical, and practical experience of work with electronic documents in the framework of EURASICA activities.

The presentation of the National Archive of the Republic of Kazakhstan and its new building took place as part of the events in Kazakhstan.

http://www.rusarchives.ru/evants/conferences/eurasica_edu_r.shtml

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Archives without Boundaries: Cooperation and Shared Solutions in the Pacific

Cooperation was the leading topic for PARBICA's biennial conference, on 1-6 October 2007 in Nouméa, New Caledonia. The conference theme encapsulated its purpose of bringing together the archivists and records managers of the Pacific to discuss how we can work in partnership – across geographic, professional and cultural boundaries.

It was our largest conference yet with over 90 participants, including over 20 New Caledonian locals. Delegates came from almost every corner of the Pacific, representing 19 countries, states and terri-

tories. While most were heads of government archival institutions, it was a significant step forward that four Pacific Island Public Service Commissions sent senior officials.

The interest of Public Service Commissioners was a direct result of enthusiasm generated by the 'Recordkeeping for Good Governance Toolkit' at a Pacific region Public Service Commissions' conference in Samoa in July 2007. The toolkit launched in Nouméa was born out of a declaration from the PARBICA conference in Fiji in 2005. This recognised the importance of well managed recordkeeping systems as a fundamental pillar for good governance, and called on national, state and territory archives and records authorities to lead and support the development of effective recordkeeping systems across their respective governments.

PARBICA, with the National Archives of Australia and AusAid, developed stage one of the toolkit during 2006-2007. It includes:

- A brochure and poster aimed at department heads highlighting the benefits of adhering to their recordkeeping responsibilities
- A checklist to assist organisations determine their capacity for good recordkeeping, and
- A guideline for Pacific archivists and records managers for assessing the recordkeeping requirements in their jurisdictions.

The generous support of sponsors, including AusAid, the Government of New Caledonia, UNESCO and others, made the conference possible.

For more information :

<http://www.parbica.org/>

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PARBICA,
Nouméa 2007

ARCHIVISTS IN ASSOCIATION : CHALLENGES AND OPPORTUNITIES

Two hundred representatives of associations met in **Madrid from 18 to 20 October** for a conference organized by The State Archives Office of the Spanish Ministry of Culture, in cooperation with the Section of Professional Associations (SPA) of the International Council of Archives (ICA) and the Coordinating Agency for Spanish Archival Associations.

During this event, attendees discussed different topics of interest to all the associations and their members, such as: definition of competencies, training, promotion strategies and the future of these associations. Around twenty associations participated in a fair and presented their more recent publications and activities. Networking took up a major part of this three day meeting for the representatives who came from five continents. At this time, associations decided to establish the foundations for common projects. A second international conference devoted to associations was proposed.

Speeches delivered at the Madrid conference are available at :

[http://www.mcu.es/archivos/CE/Congreso_Int_Aso-
cia_Profesion.html](http://www.mcu.es/archivos/CE/Congreso_Int_Aso-
cia_Profesion.html)

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SPA International Conference, Madrid 2007

ICA APPOINTS ITS FIRST EVER FELLOW

The ICA has elected Marcel Caya the organization's first ever ICA Fellow. This appointment, made in accordance with article 12 of the Constitution, was unanimously approved at the Annual General Meeting in Québec City on 16 November. The award of a Fellowship recognizes Marcel's outstanding contribution to ICA.

He was a member from 1983 and then Chair from 1988 to 1992 of the Steering Committee of SPA, Editor-in-chief of the Bulletin of ICA from 1992 and he was appointed Deputy Secretary General in September 2000.

Marcel was McGill University Archivist from 1977 to 1994, serving as Director General of the McCord Museum of Canadian History from 1984 to 1988. Since 1994, he has taught records and archives management at the Université du Québec à Montréal (UQAM). One of the founding members of the Bureau of Canadian Archivists, he was President of AAQ (Association of Archivists of Québec) in 1985-1986.

Marcel continues to be active in ICA through his leadership of the Archipedia project, which will develop a multi-lingual glossary of key archival terms. He is also heavily involved in the development of PIAF, the online training resource for archive professionals in the French-speaking world.



Marcel Caya

ICA-L

In the early 1990s, the International Council of Archives listserv, ICA-L, was established at the University of Alberta at the request of George MacKenzie, then Deputy Secretary General of ICA. The main audience is members of the ICA but subscribers also include others in the archival and information management professions.

These include national archivists, archival educators and students, companies, and organizations. The software behind the List supports over 200 languages making it possible for subscribers to receive list instructions in the language of their choice and to send and receive messages in any of these languages.

The list is open to anyone who has an interest in archival practice and in the preservation and use of archival materials. ICA members are automatically subscribed when they become members. Anyone, so subscribed, will be removed from the list at their request.

The purpose of ICA-L is to be a communication avenue for the discussion of relevant international archival issues, events, job opportunities, announcements, and questions. Though ICA-L is un-moderated, subscribers should not send notes advertising goods or services, attempting to contact individuals, personally attacking individuals or groups, sending virus warnings (which are usually hoaxes), or general humour. Subscribers assume full responsibility for all notes or attachments they post and retain copyright to these postings. ICA reserves the right to remove a subscriber at its discretion.

ICA-L has over 1720 member subscribers. Of these, 148 have organization code addresses ; 43 have network code addresses ; 74 have education institution code addresses ; 220 have .com addresses ; 10 have .gov addresses and 129 have .org addresses. Most of the subscribers without country codes are from North America, most of these from the United States.

The remaining 1096 subscribers use 101 country codes broken down as follows :

1.	Europe	40 countries
2.	Africa	20 countries
3.	Asia	10 countries
4.	South America	10 countries
5.	Pacific	9 countries
6.	Caribbean	6 countries
7.	Middle East	4 countries
8.	North America	2 countries

As can be seen, ICA - L is a significant communication tool for the international archival and information management communities. However, ICA-L is not being utilized to its full potential. All subscribers are urged to use the list for the purposes indicated above. It's a great way to let your international colleagues know what is happening in the world of Archives. Please use it.

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DISCUSSION GROUPS ON THE ICA WEBSITE

On the new ICA website you can now create virtual discussion groups on professional topics, or participate in them; just subscribe to the group or groups which interest you at <http://www.ica.org/groups/en>

To date five groups exist : *Archiving in Europe*, *ICA - AtoM Software Project*, *Archives and Human Rights*, *Long Term Preservation of Electronic Documents*, and *EURBICA*. So far only the first four groups are active. We invite you to join these discussions - and to launch your own.

PUBLICATIONS

ISAD(G) : General International Standard Archival Description, 2nd Edition.

**Општи међународни стандард
за опис архивске грађе, Друго
издање**

The Society of Archivists of Vojvodina has produced a Serbian version of the General International Standard Archival Description, ISAD(G), 2nd Edition, adopted by the Committee on Descriptive Standards, Stockholm, Sweden, 1999. This standard provides general guidance for the preparation of archival descriptions. It is to be used in conjunction with existing national standards or as the basis for the development of national standards.

ISBN 86-86649-00-9

Available at

<http://www.ica.org/en/node/38533>



ISAAR(CPF) : International Standard Archival Authority Record for Corporate Bodies, Persons, and Families, 2nd Edition.

**Међународни стандард архивског
нормативног записа за правна,
физичка лица и породице, Друго
издање**

The Society of Archivists of Vojvodina has produced a Serbian version of the International Standard Archival Authority Record for Corporate Bodies, Persons, and Families, ISAAR (CPF), 2nd Edition, adopted by the Committee on Descriptive Standards, Canberra, Australia, 2003. This standard provides guidance for preparing archival authority records which provide descriptions of entities (corporate bodies, persons and families) associated with the creation and maintenance of archives.

ISBN 86 86649-01-7

Available at

<http://www.ica.org/en/node/38572>

